ORDINANCE NO. 1787

AN ORDINANCE AMENDING PROVISIONS TO MANCHESTER MUNICIPAL CODE 4-218 REGARDING VACATION LEAVE

WHEREAS Manchester Municipal Code 4-218 currently sets the rate of vacation leave accrual for City employees; and

WHEREAS the Board of Mayor and Alderman believe that the accrual rates need to be updated for employees that work shifts of 24 hours or more to make their accrual rates comparable to recent changes to other City employee rates and to continue to attract and retain the best talent as City employees; and

WHEREAS the Board of Mayor and Aldermen believe it in the best interest of the City of Manchester that MMC 4-218 be amended to delete the current accrual tables for employees that work shifts of 24 hours or more in the second paragraph and replace it with the following:

Completed Service	Vacation Credit – Per Year
After 1 year	5 days
After 5 years	7.5 days
After 10 years	10 days
After 20 years	12.5 days
After 30 years	15 days

BE IT THEREFORE ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF MANCHESTER, TENNESSEE that MMC 4-218 be amended to delete the current accrual tables for employees that work shifts of 24 hours or more in the second paragraph and replace it with the following:

Completed Service	Vacation Credit – Per Year
After 1 year	5 days
After 5 years	7.5 days
After 10 years	10 days
After 20 years	12.5 days
After 30 years	15 days

; and

BE IT FURTHER ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF MANCHESTER, TENNESSEE that this ordinance shall take effect on and after its publication and passage, and any policy in contradiction shall be amended, the public welfare of the City of Manchester, Tennessee requiring it.

PASSED FIRST READING: September 1, 2026

PASSED SECOND AND FINAL READING: October 6, 2026

Joey Hobbs, Mayor

Anthony Burrows, Finance Director